

## This document contains:

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*



**All ESP Comments / Applied Methods/ and Actions as of 3.18.22 are in Red Text**

## **Mandatory Requirements for Competition Organizers**

### **C. Definitions**

**CDC** – Centers for Disease Control. All activity that occurs at a USEF-licensed competition must be conducted in accordance with CDC guidance protocols.

**Competition Area/Schooling Area** - For purposes of this document, any reference to competition area and/or schooling area includes rings, arenas, fields, cross-country fields, and any other areas designated for competition, schooling or exercise purposes.

**Competition Organizer** – For purposes of this document, Competition Organizer includes any individual or entity that acts as competition manager, licensee, and includes any designee(s) with management authority over the competition and its operations.

**Competition Staff** – For purposes of this document, competition staff includes any individual who is employed or contracted by competition management. Competition staff includes, but is not limited to, ring crews, jump crews, stable crews, competition office staff, medical personnel, awards crew, in-gate personnel, paddock managers, announcers, licensed officials, scribes, etc.

**Officials** - Any reference to officials, or licensed officials includes all types of competition officials (see GR113). For the purposes of this document, any individuals participating in an approved educational activity for a USEF or Recognized Affiliate licensing program (e.g. apprentices, training program participants, dressage applicants observing or sitting, clinicians, instructors, etc.) are also considered officials and must comply with all applicable requirements within the Action Plan.

**Close Contact** – For purposes of this document, close contact as [defined by the CDC](#) is someone who was within six (6) feet of an infected person unmasked for a cumulative total of 15 minutes or more over a 24-hour period\* beginning two (2) days before illness onset (or, for asymptomatic patients, two (2) days prior to test specimen collection) until the time the patient is isolated. It is important to note that close contact has occurred regardless of whether one, or both individuals is wearing a mask. (Refer to [CDC FAQ](#)).

*\*Individual exposures added together over a 24-hour period (e.g., three 5-minute exposures for a total of 15 minutes).*

Any person who is not fully vaccinated and who has been in close contact with an individual who is confirmed or suspected to be COVID-19-positive should quarantine in accordance with [CDC Guidelines](#).

**COVID-19 Incident or Outbreak** – For purposes of this document, an incident is defined as a report of any COVID-19 related event or occurrence including, but not limited to, an individual who is exhibiting symptoms of COVID-19. An outbreak is defined as multiple COVID-19 related incidents or occurrences.



## Definitions - *continued*

**Exposure** – For purposes of this document, exposure is considered as having occurred when a person not fully vaccinated comes into **close contact** with a COVID-19-infected individual (exhibiting symptoms or confirmed by a positive test result) within a distance of six feet for a cumulative total of 15 minutes or more and is unmasked and results in the need to quarantine unless the exposed individual is fully vaccinated (but those individuals must still monitor for symptoms for 14 days post-exposure). While the ideal quarantine time is still considered to be 14 days, it is recognized that a shorter quarantine period may balance significant societal burdens against the progressive smaller possibility of spreading the virus over time after exposure accordingly. An individual may discontinue quarantine:

- After Day 10 following close contact (exposure) without testing if no COVID-19 symptoms are present, or;
- After Day 7 if no COVID-19 symptoms are present and after receiving a negative COVID-19 test result (testing must occur on Day 5 or later after exposure) After discontinuing quarantine, all individuals should:
  - Monitor for symptoms for 14 days after exposure
  - Immediately self-isolate if symptoms develop and contact a personal healthcare provider or public health authority
  - Wear a face mask/face covering, maintain social distancing of at least six feet from others, and wash hands frequently

**Face Masks** – For purposes of this document, any reference to face masks includes cloth face coverings, N-95, KN-95 and surgical masks. If required to be worn, face coverings/masks must fully cover the nose and the mouth while being worn. \*\*\* Cloth face coverings should fit snugly but comfortably against the side of the face, be secured with ties or ear loops, include multiple layers of fabric, allow for breathing without restriction and be able to be laundered and machine dried without damage or change to shape. We encourage everyone to remain wearing face masks.

### **Amended PBIEC Policies for Face Masks Requirements Effective 3.18.22:**

-Face masks are now optional indoors and outdoors. Good judgement should be taken to avoid very close contact to the extent possible. We also ask that you keep a mask available while on the grounds .

**Isolation** – Separation of a person or group of people known or reasonably believed to be infected with a communicable disease and potentially infectious, from those who are not infected to prevent the spread of the communicable disease.

**Participants** – For purposes of this document, any reference to Participants includes owners, lessees, riders, athletes, parents, vaulters, drivers, trainers, coaches, longeurs, navigators, personal care assistants (PCAs), and any other required support personnel/staff that are essential for providing care to the horses and/or the athletes.

**PPE** – Personal Protection Equipment.

**Quarantine** – Separation of a person or group of people, known or reasonably believed to have been exposed to a communicable disease but are not yet symptomatic, from others who have not yet been exposed, to prevent the possible spread of the communicable disease. Please refer to [Exposure](#) definition above for quarantine guidance.

**Social Distancing** – Also called “physical distancing,” means keeping a minimum of 6 feet (about 2 arms’ length) space between yourself and other people outside your immediate household, as well as avoiding congregate settings or a concentration of individuals in a single area.

**Immediate Household** – Individuals consistently living in the same house or dwelling. Members of a household may or may not be related. For purposes of this document, immediate household may also be referred to as same household or own **household**.

**Public/Spectators** – For purposes of this document, spectators refers to the general public, fans, or any individuals who are not directly involved in the competition by way of being a participant, **a parent**, a member of competition staff, a service provider (e.g. media or photographer), volunteer, or other support personnel (farrier, veterinarian, etc.).

**Service Providers** – For purposes of this document, service providers are those individuals or entities who provide direct services contracted by competition management. Service providers include but are not limited to vendors, caterers, feed suppliers, photographers, videographers, media, **venue/facility staff**, cleaning service providers (including portable restroom service), and waste disposal personnel.

**Support Personnel** - For purposes of this document, support personnel are those individuals employed or contracted by Participants who are essential for providing **to provide** care **or services** to horses and/or participants. Support personnel includes, but is not limited to, veterinarians, farriers, equine therapists, **grooms**, and braiders, etc.

**Symptoms** – Symptoms of COVID-19 include, but are not limited to, subjective or measured fever, cough, and shortness of breath and/or difficulty breathing. Additional symptoms may include sore throat, muscle pain, headache, chills/shaking, or newly developed loss of taste or smell.

**Temperature Monitoring** – The daily (or alternatively defined period) non-contact body temperature testing utilizing technology that scans forehead temperature (temporal or infrared thermometer) to measure an individual’s body temperature to verify no fever is present. For purposes of this document, a fever is defined as an elevated body temperature of **100.4° F (38° C)** or higher. *This definition of fever utilizes a temperature threshold slightly lower than in CDC guidelines, but this more stringent temperature threshold prevails as the requirement.* **All persons entering competition grounds are required to self-monitor their temperature once daily prior to entering the competition grounds. Not all people that have been infected with the virus have a fever, but for ANYONE who does have a fever should not come on the show grounds under any circumstances. Anyone with a temperature of 100.4° F (38° C) or higher should not enter the facility. As of 10.25.21 ESP discontinued temperature checks upon entering the grounds.**

**WHO** – World Health Organization. All activity that occurs at a USEF-licensed competition must be conducted in accordance with WHO recommendations.



## D. General

**USEF-Licensed competitions must operate in accordance with state and local requirements. In the absence of state or local requirements, USEF recommends compliance with CDC guidelines. In an effort to mitigate the risk of spreading COVID-19, Competition Organizers can impose more restrictive requirements if they so choose.**

Additionally, competition organizers must implement the USEF requirements listed on the following pages, and are very strongly encouraged to implement all recommended best practices contained in the referenced appendices or similar practices for mitigating risks related to the COVID-19 virus.

These requirements are in effect immediately and until further notice, however, they are subject to revisions as the COVID-19 virus environment changes.

**USEF Competition Organizers must work with state and local governments and public health authorities prior to the start of the competition to help determine the applicable requirements for their competition. Competition Organizers are encouraged to consult their insurers and legal counsel as well.**

If permission from a state or local government agency or public health authority is required in order for a competition to be allowed to operate, competition organizers must have obtained verifiable permission from those entities prior to conducting the competition(s).

If competition organizers have any questions, please contact Katlynn Sacco by email at [ksacco@usef.org](mailto:ksacco@usef.org) or by phone at (859) 225-6981.

ESP has been instrumental in helping develop these protocols with USEF since the March 2020 shutdown. We have very diligently studied and applied actions for all requirements based on our operations and facilities. We have also enhanced and added additional protocols that we feel are best for the general welfare of our exhibitors. We have been in close contact with local authorities - and any competition held at our facility will be with their knowledge and support. ESP completed the WHO Mass Gathering for Sport Risk Assessment Tool during April 2020. We are considered low risk with an impressive mitigation score of 86%

## E. Agreements

- Ensure that all participants, licensed officials, and volunteers, provide emergency contact information and execute state-specific [Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement](#) required by USEF, as a condition of participation. If a state-specific waiver is not available, please use the [general version](#) of the form. **This form will be made available with the entry blanks. Please note that all riders, parents and/or guardians, owners, coaches, and trainers must sign this form before any back numbers are assigned. Absolutely no entries will be accepted or processed before a back number is assigned with this process. No exceptions!**
- Prior to the start of a competition, create an [Emergency Response Plan](#) specific to a COVID-19 incident or outbreak that includes local medical resources and addresses outbreak protocols including medical evaluation, isolation and quarantine, and reporting. **ESP has modified its emergency response plan for all accidents to include COVID-19 protocols. If there are any instances of an outbreak, our local contracted PBCFR authorities will handle this situation in the quarantine tent located by the onsite Fire Rescue unit.**

- If a COVID-19 incident or outbreak occurs, USEF and local public health authorities must be notified. **Emails will be required from all participants and competition staff so that notification may be distributed upon such an occurrence.**
- Provide training for competition staff, volunteers and licensed officials regarding all procedures and requirements associated with the Plan. **All staff have been distributed copies of the ESP Accident and ESP COVID-19 action plan.**
- Ensure vendors and service providers are included in the communication and training requirements associated with the Plan. **Vendors that are allowed to be on the grounds will be included in those notified.**
- Disseminate a copy of the Plan to all applicable competition personnel. A minimum of 14 days prior to the start of the competition, inform (e.g., via prize list/omnibus, website, social media, email, etc.) all participants, officials and competition personnel of protocols and safeguards implemented for their protection against spreading COVID-19 by providing them with a list of such measures. **With constant changes needed to be made to the USEF COVID-19 Action Plan for USEF Licensed Competitions, this document will be updated as needed on the [PBIEC.coth.com](http://PBIEC.coth.com). under the competitors tab.**

## F. Access

All persons entering competition grounds are required to self-monitor their temperature once daily prior to entering the competition grounds. Not all people that have been infected with the virus have a fever, but for **ANYONE who does have a fever should not come on the show grounds under any circumstances.** Anyone with a temperature of 100.4° F (38° C) or higher should not enter the facility. As of 10.25.21 ESP discontinued temperature checks upon entering the grounds.

- *As of 10.25.21, PBIEC is open to general spectators. Credentials will no longer be a requirement for entry to the facility*
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- The following individuals are not allowed to enter the competition grounds:
  - **Anyone** who exhibits **COVID-19 symptoms**, including a temperature of 100.4° F (38° C) or higher,
  - ○ **Anyone** who has tested positive for COVID-19 within last 10 days,
  - **Anyone** who has tested positive outside of the past 10 days, but is still symptomatic, or
  - who has been **exposed** to or has been in **close contact** with someone who has COVID-19 symptoms or has tested positive for COVID-19 within either the last 7 or 10 days (dependent upon certain criteria - refer to [CDC Quarantine Options](#)).

*\*Exception: Healthcare personnel who have treated patients using appropriate medical-grade PPE during the course of performing professional duties and those individuals who are **fully vaccinated** are exempted from this quarantine restriction.*

- Refer to Appendix A for Self-Isolation/Self-Quarantine Directives in the event a person has a fever or exhibits other symptoms of COVID-19.

**\*\*Please reference [Participant requirements](#) regarding Participant temperature monitoring responsibilities.**

**\*\*\*Questions regarding access to competition grounds and eligibility to participate in competition that may not be clearly identified under the points above must be directed to [ksacco@usef.org](mailto:ksacco@usef.org) or [dsaliling@usef.org](mailto:dsaliling@usef.org)**

who will consult with USEF medical experts and provide a written decision from the USEF with regard to the participant's eligibility.

- Competition Organizers must notify USEF and local public health authorities, if any individual who was present on the competition grounds tests positive for COVID-19 within 14 days of the conclusion of the competition. Direct USEF reports to [ksacco@usef.org](mailto:ksacco@usef.org).
- Competition Organizers will direct the reporting individual to contact the local public health authorities (and provide the contact information) for the purposes of having the local public health authorities perform contact tracing.
- Competition Organizers are required to remind all [competition staff](#), [service providers](#), [sponsors](#), [participants](#), and [support personnel](#) of their responsibility to report if they test positive for COVID-19 within 14 days of the conclusion of competition (refer to [Section O](#)).

Mandatory Requirements for Competition Organizers – *continued*

## G. Signage

- ○ Competition Organizers must post signage on their website, in their prize list and throughout the competition grounds that lists the competition COVID requirements. **Posted at all entrances as well as appropriate signage throughout the property.**
  - • Competition Organizers must post signage at all entrances to the competition grounds which identifies the symptoms of COVID-19 and states the following: **Posted at all entrances as well as appropriate signage throughout the property.**
  - To protect others from possible transmission of the virus, anyone who exhibits [COVID-19 symptoms](#), has been [exposed](#) to or has been in [close contact](#) with someone who has COVID-19 symptoms, or anyone who has tested positive for COVID-19 within either the last 7 or 10 days (dependent upon certain criteria - refer to [CDC Quarantine Options](#)) cannot enter the competition grounds. (Exception: healthcare personnel who have treated patients using appropriate medical-grade PPE during the course of performing professional duties and those who are [fully vaccinated](#)). These individuals are encouraged to contact their health care provider immediately for further medical advice and must obtain documented clearance from their health care provider before entering the competition grounds. Participants must assume responsibility for themselves and their own staff (e.g. groomers, assistants, etc.).
    - *Sample poster: [Symptoms of Coronavirus Disease](#)*
  - STOP! - If you proceed past this entry point you attest to the following:
    - ✓ I do not have a temperature of 100.4° F (38° C) or higher;
    - ✓ I am NOT experiencing any possible COVID-19 symptoms (e.g., Fever or chills, aches, Headache, New loss of taste or smell, Sore throat, Congestion or runny nose, Nausea or vomiting, Diarrhea);
    - ✓ I have NOT tested positive for COVID-19 within the last 10 days
    - ✓ \*I have NOT been in close proximity to anyone who has tested positive within the last 14 days\*
- \*Exception: Healthcare personnel who have treated patients using appropriate medical-grade PPE

during the course of performing professional duties and those individuals who are **fully vaccinated** (at least 14 days after their final COVID vaccination) are able to be in close proximity of COVID-19 infectious people.

- ✓ I agree to comply with all organizer requirements for attendance
- ✓ I understand I can be removed from competition grounds for non-compliance of spectator protocols
- ✓ I acknowledge that the inherent risk of exposure to COVID-19 exists in any public place where people are present. By attending this equestrian competition, I voluntarily assume all risks related to COVID-19 exposure and agree not to hold the competition, its organizers, or any of its directors, officers, staff, agents, contractors, or volunteers liable for any illness or injury.

▪ **USEF Poster: *STOP! If you proceed past this entry point, you attest to the following***

- Competition Organizers must post signage throughout the competition grounds (i.e. competition office, competition and schooling areas, barns, etc.) which includes recommendations about good hygiene along with informing participants and others about ways to reduce the risk of COVID-19 transmission.
- *Sample Poster: [CDC – Stop the Spread of Germs](#)*

## H. Face Coverings/Masks

- Competition Organizers of USEF licensed competitions must comply with state and local requirements regarding use of face coverings/masks. In the absence of state or local requirements, USEF recommends compliance with CDC guidelines. In an effort to mitigate the risk of spreading COVID-19, Competition Organizers can impose more restrictive requirements if they so choose. You can find recommendations for proper use of face coverings/masks via the [Centers for Disease Control & Prevention website](#).

### **Amended PBIEC Policies for Face Masks Requirements Effective 3.18.22:**

**-Face masks are now optional indoors and outdoors. Good judgement should be taken to avoid very close contact to the extent possible. We also ask that you keep a mask available while on the grounds .**

When state or local authorities, or a competition organizer requires the wearing of a face covering/mask at a competition, the following applies:

- ~~To eat or drink, an individual must move far enough away from others to minimize the possibility of being within six feet of any other individual before lowering the face covering/mask to eat or drink. The face covering/mask must be immediately replaced over the nose and mouth when finished. This requirement is currently not in effect in Florida.~~
- If an individual requires modification to this face covering/mask requirement, please contact the Competition Organizer.

Any Individual may choose to wear a face covering/mask even when not required, and can do so without penalty.

## I. Spectators



- Subject to state and local restrictions, spectators are permitted to attend USEF-Licensed competitions and are subject to the same requirements as all other persons on competition grounds, including the Plan requirements.

- *As of 10.25.21, PBIEC is open to general spectators. Credentials will no longer be a requirement for entry to the facility.*
- ~~Spectator capacity: Competition organizers must take into account the relative size of their venues and comply with any state or local capacity restrictions.~~
- Competition Organizers must provide multiple sanitization stations throughout the spectator seating/viewing areas if spectators are present.
- ~~Competition Organizers must make multiple PA announcements throughout each competition day to remind spectators of the competition's COVID-19 safety requirements.~~

## J. Protocols for VIP/Hospitality Areas

- ~~If offered, all VIP/Hospitality areas must be arranged in a manner that complies with state or local requirements or the competition organizer's requirements including, but not limited to, social distancing.~~ **Our state and local authorities do not currently require social distancing.**

## K. Social Distancing

- ~~Enforce social distancing requirements throughout the competition grounds at all times in accordance with state, local or Competition Organizer requirements.~~ **Our state and local authorities do not currently require social distancing.**
- ~~Arrange judges' and other officials' areas to comply with state, local or competition organizer social distancing requirements. If social distancing is required, and in the event that it is absolutely impossible to maintain social distancing of six (6) feet or more, a solid, non-porous, securely attached divider must be placed in the location where social distancing cannot be maintained (i.e., between, in front of and/or behind seating areas). The divider provides a physical separation and barrier between individuals and therefore must be of sufficient size to effectively and significantly reduce the risk of respiratory particulates being spread.~~ **Our state and local authorities do not currently require social distancing. ESP still recommends that officials wear a mask if they are sharing a work space within 6 feet of another official. ESP will supply any official with masks upon request.**

## L. Enforcement Authority

USEF Stewards and Technical Delegates will inform individuals when they are not in compliance with the regulations and requirements in effect at the competition and shall report such situations to the Competition Organizer. The Competition Organizer has the authority under GR 702.1 and GR914 to remove from the facility any person who does not comply with the regulations and requirements in effect at the competition. Stewards/Technical Delegates must report the removal of any person from competition grounds for non-compliance with regulations and requirements in effect at the competition in their USEF Steward/Technical Delegate Report. **ESP had great success with the majority of exhibitors being very cooperative with all COVID-19 protocols. We have however had to remove some individuals that were non-compliant with established ESP COVID-19 protocols. ESP will continue to evict and revoke credentials to any occupant who refuses to comply with any of the posted COVID-19 protocols that have been established to keep everyone safe.**

## Mandatory Requirements for All Persons

## M. General

USEF-Licensed competitions must operate in accordance with state and local requirements. In the absence of state or local requirements, USEF recommends compliance with CDC guidelines. In an effort to mitigate the risk of spreading COVID-19, Competition Organizers can impose more restrictive requirements if they so choose. **Our state and local authorities do not currently require social distancing or face masks. At this time All persons (Vaccinated and Unvaccinated) are encouraged to wear face masks: In the show office, while inside the public bathrooms. We reserve the right to make further restrictions if conditions require further actions.**

**All persons on competition grounds must comply with the COVID-19 requirements in place at the competition. Failure to do so may result in expulsion from the grounds by competition management. These requirements are in effect immediately and until further notice, however, they are subject to revisions as the COVID-19 virus environment changes.**

If you have any questions, please contact Debbie Saliling by email at [dsaliling@usef.org](mailto:dsaliling@usef.org) or by phone at (859) 225-6930.

## N. Waiver/Release & Indemnity Agreement for Participants, Licensed Officials and Volunteers

All participants, licensed officials, and volunteers must provide emergency contact information and execute a state-specific [Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement](#) required by USEF, as a condition of participation. If a state-specific waiver is not available, please use the [general version](#) of the form. Please ensure use of the form provided by competition organizer or accessed via the links above.

## O. Access

- **As of 10.25.21, PBIEC is open to general spectators. Credentials will no longer be a requirement for entry to the facility.**
- The following individuals are not allowed to enter the competition grounds:
  - Anyone who exhibits [COVID-19 symptoms](#), including a temperature of 100.4° F (38° C)

or higher,

- Anyone who has tested positive for COVID-19 within last 10 days,
- Anyone who has tested positive outside of the past 10 days, but is still symptomatic,

or

- \*Anyone who has been [exposed](#) to or has been in [close contact](#) with someone who has COVID-19 symptoms or has tested positive for COVID-19 within either the last 7 or 10 days (dependent upon certain criteria - refer to [CDC Quarantine Options](#)).

*\*Exception: Healthcare personnel who have treated patients using appropriate medical-grade PPE during the course of performing professional duties and those individuals who are [fully vaccinated](#) are exempted from this quarantine restriction.*

*\*\*\*Questions regarding access to competition grounds and eligibility to participate in competition that may not be clearly identified under the points above must be directed to [ksacco@usef.org](mailto:ksacco@usef.org) or [dsaliling@usef.org](mailto:dsaliling@usef.org) who will consult with USEF medical experts and provide a written decision from the USEF with regard to the participant's eligibility.*

- Refer to Appendix A for CDC guidelines for self-isolation/quarantine directives in the event a person has a fever or exhibits other symptoms of COVID-19.
- Any individual on competition grounds who tests positive for COVID-19 within 14 days of the conclusion of the competition, is required to report such result to the Competition Organizer.
- Competition Organizers will direct the reporting individual to contact the local public health authorities (and provide the contact information) for the purposes of having the local public health authorities perform contact tracing.

## P. Face Coverings/Masks

- ~~All persons on competition grounds must comply with the face covering/mask requirements in place at the competition.~~
- **Amended PBIEC Policies for Face Masks Requirements Effective 3.18.22:**
- **-Face masks are now optional indoors and outdoors. Good judgement should be taken to avoid very close contact to the extent possible. We also ask that you keep a mask available while on the grounds .**
- You can find recommendations for proper use of face coverings/masks via the [Centers for Disease Control & Prevention website](#).
- ~~When state or local authorities, or a competition organizer requires the wearing of a face covering/mask at a competition, the following applies:~~
  - ~~To eat or drink, an individual must move far enough away from others to minimize the possibility of being within six feet of any other individual before the lowering the face covering/mask to eat or drink. The face covering/mask must be immediately replaced over the nose and mouth when finished.~~
  - ~~If an individual requires modification to this face covering/mask requirement, please contact the Competition Organizer.~~

## Q. Social Distancing

- ~~All persons on competition grounds must comply with the social distancing requirements in place at the competition.~~ **Our state and local authorities do not currently require social distancing.**

## APPENDIX A

### Recommended Best Practices for Competition Organizers

The following Recommended Best Practices are not mandatory, but have been provided to assist Competition Organizers with determining risks and developing measures to mitigate those risks.

#### A.1. General Considerations

- ~~To the extent possible, limit the number of entrances and exits to the venue to manage crowding, social distancing and venue limitations.~~

- ~~It is strongly recommended that competition organizers secure additional staff or volunteers dedicated to monitoring adherence to Action Plan requirements, and who can support USEF Stewards', Technical Delegates' and Competition Management's efforts to ensure compliance with safety protocols.~~
- ~~Communication—Use radio, phone and online communication methods as much as possible and communicate important information frequently throughout the competition grounds.~~
- ~~It is strongly recommended that competition organizers conduct exhibitor meetings (virtually, telephonically, or in an environment where social distancing can be maintained) both prior to and during the competition to communicate requirements and address questions. Our state and local authorities do not currently require social distancing.~~
- ~~VIP and other social areas are discouraged unless social distancing requirements are enforced in accordance with all applicable federal, state and local regulations, requirements and orders as well as WHO recommendations and CDC guidelines as they relate to mass gatherings and sporting events. Our state and local authorities do not currently require social distancing.~~
- It is strongly recommended that if people are going to travel together in the same vehicle to a competition, they should take their temperature prior to getting into the vehicle to ensure no one travels to the competition with an elevated temperature.

## A.2. Considerations for Facilities, Staff, Medical Personnel, Service Providers & Volunteers

- Service providers and support personnel are recommended to comply with the following:
  - Register with the competition organizer and indicate when they are going to be on the competition grounds;
  - Sign a [waiver](#) provided by the organizer;
  - Comply with any competition organizer requirements to wear or change PPE (face mask/face coverings, etc.) when moving between stables; and
  - ~~Do not linger or socialize in stables or anywhere else on competition grounds while performing or after completing work.~~
- Cleaning/Sanitizing Locations
  - Provide hand sanitization stations with access to soap and water or alcohol based hand sanitizer at each competition area and schooling/warm up area. **All rings continue to have handwashing sinks with antibacterial soap and disposable towels. Automatic hand sanitizer dispensers are also at every ring and placed throughout the property.**
  - Provide hand sanitizer to all officials, ring crew, office staff and maintenance staff. **All rings continue to have handwashing sinks with antibacterial soap and disposable towels. Automatic hand sanitizer dispensers are also at every ring and placed throughout the property.**
    - Frequently sanitize surfaces touched by many: door handles, arena gates, wash racks and hoses, etc.
    - Ensure frequent cleaning and sanitizing of bathrooms, provide soap and water or alcohol based hand sanitizer in bathrooms. **Cleaning staff covering the bathrooms will make regular trips to the office to sanitize door handles. Hand sanitizer will be placed outside the office entry and exit door. Please encourage your grooms to wash their hands after using the common hoses.**

- ~~Prohibit the use of public water fountains.~~ Water coolers have been installed at the ingates with disposable cups and “handless” levers that are pushed by cups or containers. We are encouraging all exhibitors and staff to purchase their own refillable containers to cut down on waste. Florida and Local authorities are no longer restricting the use of public water fountains.
- • Competition Office
  - Strongly encourage all competitors to complete entry forms, in their entirety, including having all requisite memberships in place, prior to entering competition office. ~~In May 2020 we introduced electronic entries to be made and signed remotely. Signs have been placed on the outside of the office for rules and guidelines. As always, ESP exhibitors can manage all of their entries online through our ShowGroundsLive.com.~~
  - Strongly encourage that all entries, adds, scratches, feed & bedding orders, billing/invoicing are done electronically. ~~Our SGL software has always allowed for adds, scratches, viewing bills and making payments remotely. With these features there is little reason that would require someone to visit the office. All feed and bedding are handled through Gold Coast Feed. Phone in orders are the primary means of ordering.~~
  - Install clear plastic, glass or other type of protective shield/barrier in front of office staff. ~~This has been built and installed in the show offices. Masks are required in the show office.~~
  - Provide hand sanitizer near the door. ~~This is provided at entry door and inside exit door.~~
  - Provide an ‘in’ door and an ‘out’ door, if possible. ~~There is now a separate entrance and exit with direction arrows on the ground and social distancing place markers.~~
  - Provide markers to delineate 6 feet spacing between people in the office and in any waiting lines (e.g., markers on floor). ~~Suggested measured areas marked and provided.~~
  - Prepare and email competitor bills as early as possible. ~~SGL online close out capability provided. You may also request bills to be printed in advance by emailing Jennifer Glosson @ [jglosson@equestriansport.com](mailto:jglosson@equestriansport.com) or Hali Miller @ [CASEY255@GMAIL.COM](mailto:CASEY255@GMAIL.COM) or any other secretary of their choice by direct contact.~~
  - Establish appointment times for checkout at the competition office. ~~SGL online close out capability provided. You may also request bills to be printed in advance by emailing Jennifer Glosson @ [jglosson@equestriansport.com](mailto:jglosson@equestriansport.com) or Hali Miller @ [CASEY255@GMAIL.COM](mailto:CASEY255@GMAIL.COM) or any other secretary of their choice by direct contact.~~
- • Service Providers and Vendors
  - Advise any service providers (e.g. vendors, food-service, farrier, feed suppliers, waste disposal personnel) to take precautions in accordance with federal, state, local and facility regulations and CDC guidelines.
  - For onsite food-service, consider requesting provision of pre-packaged food only.

### **A.3. Competition, Schooling and Exercise Area Considerations**

Utilize posted orders of go and/or published ride times including online orders of go and ride times. ○ At venues with multiple competition areas, consider designating one area as primary where assigned times and/or orders of go take precedence. ~~The priority ring will be established based on daily numbers and if there are time constraints. This will be announced or provided by mass text notification.~~

Consider scheduling course walks as necessary to comply with social distancing requirements (e.g., schedule small groups in separate sections). ~~All courses will be posted on our website for all disciplines. Our state and local authorities do not currently require social distancing.~~

Consider utilizing individual water bottles versus community water coolers. ~~Water coolers have been installed at the ingates with disposable cups and “handless” levers that are pushed by cups or containers. We are encouraging all exhibitors and staff to purchase their own refillable containers to cut down on waste.~~

- ~~Limit and organize seating areas to comply with social distancing requirements.~~ **Our state and local authorities do not currently require social distancing. All of our venues are outdoors.**
- ~~Consider restricting the number of people accompanying a horse to the competition area to those persons who are needed for safety or for achieving effective competition, but they all must comply with social distancing requirements.~~ **Our state and local authorities do not currently require social distancing.**
- Schooling and exercise area provisions:
  - Provide monitors to ensure compliance with requirements and best practices. **Always monitored and controlled by stewards, schooling supervisors and/or ingate personnel.**
  - ~~Schooling areas – Provide sanitizing items (spray bottles, wipes) at each competition arena and schooling/warm-up area and advise individuals to wipe down jumps or other equipment after use.~~ **All ingates have hand washing sinks with antibiotic soap provided.**
  - ~~Determine equine/human capacity in relation to the area and restrict access to a limited number in order to maintain social distancing requirements.~~ **Our state and local authorities do not currently require social distancing.**
  - In classes where participants compete collectively, the Competition Organizer should determine and communicate to participants, the maximum number of horses permitted in each competition area at one time based on the size of the competition areas and social distancing requirements. **We have very large competition rings that can easily accommodate 20 riders with plenty of room to spare. In a situation where the number could be greater than 20, we may split the class. Ribbons will be handed out after pinning. But it is optional for the rider to refuse the ribbon if they are uncomfortable. Our state and local authorities do not currently require social distancing.**

Communicate with participants if classes will be divided and held as separate classes, or split and held in or more than one section. **This communication will be done in advance of the class by online notification or by ringside announcement.** For example:

- Classes may be divided into separate classes with each class receiving separate awards.
- Classes may be split into sections with the final section being comprised of the best entrants from each of the previous split sections with one set of awards given in the final section.
- Consider utilizing technology for information transfer to mitigate the risk of virus spread by the manual transfer of paper (i.e. judge's cards, scoresheets, etc.).

Create a method of giving ribbons and trophies that reduces or eliminates hand-to-hand contact. **Ribbons will be hung individually (no longer in plastic bags) on a hanger outside the ring area for pick up. We use gift certificates for distributing our awards..**

#### **A.4. Stabling Considerations**

~~Restrict access to the stabling areas to veterinarians, athletes, officials, grooms, trainers and other essential personnel.~~ **We encourage that all barn areas to be restricted to grooms, trainers, athletes and other essential personnel (Vets are included). This is just a suggestion as our state and local authorities do not currently require social distancing.**

## APPENDIX B

### Recommended Best Practices for Competition Participants

The following Recommended Best Practices are not mandatory, but have been provided to assist Competition Participants and Support Personnel with determining risks and developing measures to mitigate those risks.

#### B.1. Access & Monitoring Considerations

Provide non-contact thermometers (e.g., temporal or infrared) to barn staff and require temperature monitoring throughout the day. **Trainers, Owners, Riders and Support personnel establish a regular practice of taking your temperature before leaving your house. Not all people that have been infected with the virus have a fever, but for ANYONE who does have a fever should not come on the show grounds under any circumstances.**

Limit access to stabling area and competition grounds to essential personnel only; discourage multiple family members from accompanying owners and riders. **We encourage that all barn areas to be restricted to grooms, trainers, athletes and other essential personnel (Vets are included). Trainers –The barn area assigned to your operation is your responsibility to operate and apply all best management practices.**

Consider having riders meet their horses at the competition or schooling areas or other pre-designated area to further limit contact in the stabling area. **Trainers and your staff should give the most accurate times for when your client will show. ESP ingate personnel will be updating the SGL system to the best of their ability, however, keep in mind there are unforeseen situations that can cause delays. (Injuries, thrown shoes, thunderstorms, etc.) We ask that you consider having your clients remain in their cars until it is their turn to mount, warm up and be ready to compete in the ring on time. Please keep in mind that we will be enforcing time limits on when you are expected in the ring. Be considerate to your fellow competitors showing after you that are monitoring their posted times.**

Consider the use of mounting blocks to avoid one-on-one contact between riders and grooms/assistants. **Mounting blocks are available at every schooling area.**

Provide adequate food and beverage supplies for your barn and your support staff for the duration of the competition to avoid unnecessary community exposure. **Trainers – You are responsible for your staff. Please consider using vaccinated knowledgeable professionals that understand all COVID-19 protocols and risks. Please make sure they are taking all necessary precautions both at work and outside of work. Please do not supplement extra unvaccinated personnel into the horse show operation other than the staff you have employed and trusted at your personal operation. The barn area assigned to your operation is your responsibility to operate and apply all best management practices. Trainers are asked to please bring all the same materials and operating protocols that you have implemented in your private barn operation since the COVID-19 pandemic started. ESP will not be providing materials in the barn areas that are essential to operate your private business.**

- It is strongly recommended that if people are going to travel together in the same vehicle to a competition, they should take their temperature prior to getting into the vehicle to ensure no one travels to the competition with an elevated temperature.

#### B.2. Cleaning & Sanitizing Considerations

- Provide hand sanitizer, masks, and other PPE deemed necessary to your barn staff and other personnel and encourage them to use these items on a regular basis.
- Do not mix equipment (tack, grooming supplies, lead shanks, etc.) and sanitize between each use.

- Regularly sanitize bikes/motorbikes/golf carts/car & truck door handles, stable doors, bucket handles, light switches, etc., and equipment including tack, grooming, feeding, stall cleaning materials, etc. Again, the barn area assigned to your operation is your responsibility to operate and apply all best management practices. Trainers are asked to please bring all the same materials and operating protocols that you have implemented in your private barn operation since the COVID-19 pandemic started. ESP will not be providing materials in the barn areas that are essential to operate your private business.

### **B.3. Scheduling Considerations**

- Schedule competition days (ride times, schooling times, etc.) as efficiently as possible to minimize time spent on the competition grounds each day. ESP continues to provide access to online scheduling for classes through the showgroundslive.com software. Courses are produced on the PBIEC.coth.com website under the competitors tab each evening before the scheduled classes. Please use these tools to minimize your time on the show grounds each day.

**Riders-** please rely on your trainers and their staff to give the best times for when you will show. ESP ingate personnel will be updating the SGL system to the best of their ability, however, keep in mind there are unforeseen situations that can cause delays. (Injuries, thrown shoes, thunderstorms, etc.) We ask that you consider remaining in your cars until it is your turn to mount, warm up and **be ready to compete in the ring on time.** Please keep in mind that we will be enforcing time limits on when you are expected in the ring. Be considerate to your fellow competitors showing after you that are monitoring their posted times.

Always comply with all best practices and guidelines in effect at the competition. All of the COVID-19 protocols that have been established and will be enforced are for EVERYONE'S well being. We ask that all of you take them seriously and remain vigilant.

**Thunderstorms. PLEASE consider going to your cars in the event of any delay.** We do not encourage a situation where large groups of unmasked people congregate in a small area. Your personal car should be your safe place at all times.

**Social media posting-** Please consider when posting anything on social media that is negative can be a reflection on our entire sport. ESP have done our best to address every area of our sport to make it as safe as possible to continue safely during this worldwide pandemic. Although the phrase “We are in this together” has become overused, we must depend on everyone in our sport to come together to do our individual part. ESP is committed to enforcing all restrictions to the best of our ability, but we cannot control everyone or everything that takes place on the grounds. Negative social media can cause unnecessary hardship to our entire industry that have already suffered severe economic effects. Please take an extra look at a photo to examine if something looks out of context. Please consider posting a date when posting a photo at a horse show prior to COVID-19 protocols that may be considered inappropriate by today’s standards. More importantly, if you witness anything that you feel is unsafe in this current environment, Any COVID-19 protocols that are not being followed, **PLEASE BRING IT TO MANAGEMENT'S ATTENTION FIRST** so that we can correct the problem as quickly as possible.



## I. DENOMINATION OF THE EVENT

Venue: Wellington International- Wellington FI

Date: Nov 30 - Dec 4, 2022 NF: USA

Indoor:  Outdoor:

### EVENT CATEGORIES:

- |                                 |                                  |   |                                   |                                   |
|---------------------------------|----------------------------------|---|-----------------------------------|-----------------------------------|
| CSIO5* <input type="checkbox"/> | CSI5*-W <input type="checkbox"/> | CSI5* <input type="checkbox"/>            | CSIU25-A <input type="checkbox"/> | CSIU25-B <input type="checkbox"/> |
| CSIO4* <input type="checkbox"/> | CSI4*-W <input type="checkbox"/> | CSI4* <input checked="" type="checkbox"/> | CSIY-A <input type="checkbox"/>   | CSIY-B <input type="checkbox"/>   |
| CSIO3* <input type="checkbox"/> | CSI3*-W <input type="checkbox"/> | CSI3* <input type="checkbox"/>            | CSIJ-A <input type="checkbox"/>   | CSIJ-B <input type="checkbox"/>   |
| CSIO2* <input type="checkbox"/> | CSI2*-W <input type="checkbox"/> | CSI2* <input type="checkbox"/>            | CSIch-A <input type="checkbox"/>  | CSIch-B <input type="checkbox"/>  |
| CSIO1* <input type="checkbox"/> | CSI1*-W <input type="checkbox"/> | CSI1* <input type="checkbox"/>            | CSIV-A <input type="checkbox"/>   | CSIV-B <input type="checkbox"/>   |
| CSIOY <input type="checkbox"/>  |                                  | CSIL1* <input type="checkbox"/>           | CSIAm-A <input type="checkbox"/>  | CSIAm-B <input type="checkbox"/>  |
| CSIOJ <input type="checkbox"/>  |                                  | CSIYH2* <input type="checkbox"/>          | CSIP <input type="checkbox"/>     |                                   |
| CSIOPI <input type="checkbox"/> |                                  | CSIYH1* <input type="checkbox"/>          |                                   |                                   |
| CSIOCh <input type="checkbox"/> |                                  |   |                                   |                                   |

Championship  Games

## II. GENERAL CONDITIONS

- FEI Statutes, 24<sup>th</sup> edition, effective 17 November 2021
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2022
- FEI Veterinary Regulations, 14<sup>th</sup> edition, 1 January 2018, updates effective 1<sup>st</sup> January 2022
- The Jumping Rules and its Annexes, 27<sup>th</sup> edition, effective 1 January 2022-  
<https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2022  
<https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202020.pdf>
- Longines Rankings – Groups Categories 2022  
<https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202020.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 (updated 12 October 2020) and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

\*\*\*\*\*

**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 26/08/2022, updated on 14/11/2022, 18/11/2022.

Marco Fusté  
 Jumping Director

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: EQUESTRIAN SPORT PRODUCTIONS  
Address: 14440 PIERSON RD., WELLINGTON, FL 33414 USA  
Telephone: 561.793.5867  
Fax: 561.753.7727  
Email: dburton@equestriansport.com  
Website: WWW.EQUESTRIANSPORT.COM

#### Contact Details Show Ground:

Address: 14440 PIERSON RD., WELLINGTON, FL 33414 USA  
Telephone: 561.793.5867  
GPS Coordinates: 26.63698, -80.276978, N26° 38.2188, W080°  
Accessibility details (directions by road, nearest airport / train station):  
- VENUE IS LOCATED 20 MINUTES FROM PALM BEACH INTERNATIONAL AIRPORT  
- FROM FL TURNPIKE, TAKE LAKE WORTH EXIT, RIGHT ONTO LAKE WORTH ROAD AND FOLLOW SIGNS TO VENUE

### **2. ORGANISING COMMITTEE**

Honorary President:  
President of the Event: MICHAEL STONE  
Show Secretary: JENNIFER GLOSSON  
Press Officer: JENNIFER WOOD MEDIA

### **3. EVENT DIRECTOR**

Name: DAVID BURTON  
Address: 14440 PIERSON RD., WELLINGTON, FL 33414 USA  
Telephone: 561.793.5867  
Mobile: 561.237.5270  
Fax: 561.753.7727  
Email: DAVIDBURTON4@Mac.COM

### **4. STABLE MANAGER**

Name: TOM BLANKENSHIP  
Telephone: 561.793.5867  
Email: TOMBLANK@BELLSOUTH.NET

### **5. ANNOUNCER**

Name: STEVEN WILDE  
Email: STEVENWILDE77@HOTMAIL.COM

**FEI APPROVED SCHEDULE**  
**Wellington 30 November – 04 December 2022**



**V. OFFICIALS**

\* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

\*\* National Judges may only officiate on the Ground Jury at CSI 1\*/CSIYH1\* and CSIY/J/Ch//P/V/Am Cat. B Events that are not combined with higher level events. National Judges may not officiate outside their home country.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10050132	RALPH ALFANO	USA	3	
		Ground Jury Member	10071257	ELENA COUTTENYE	VEN	3	
		Ground Jury Member	10153429	Kevin Giblin	USA	3	
2	Foreign Judge	Foreign Judge	10050832	Matilde Negrete	MEX	3	maty_n@yahoo.com
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	Course Designer	10053870	Anthony D'Ambrosio	USA	4	
5	Chief Steward	Chief Steward	10063708	Peter Lane	USA	3	
6	Foreign Steward	Foreign Steward					
7	Assistants Stewards	Assistant Steward	10148733	DIANE LANDREVILLE	USA	2	
		Assistant Steward	10050909	MADELEINE LOPEZ	PUR	3	
		Assistant Steward	10148046	BRUCE BURR	USA	2	
		Assistant Steward	10049480	JOHN RUSH	USA	3	
		Assistant Steward	10067263	Fabiana Mussio	Ven	3	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10052633	Dr Kathleen Timmins	USA	3	JOHNSGOBIN@AOL.COM
		Additional Veterinary Delegate	10090545	Janet Greenfied	USA	2	
9	Veterinary Service Manager (VR Art 1103) / Treating Veterinarian (VR Art 1105)	Veterinary Service Manager	10090423	Dr Bryan Dubynsky	USA	3	Bryduby@gmail.com
		FEI Permitted Treating Veterinarian	10090423	Dr Bryan Dubynsky	USA	3	Bryduby@gmail.com
10	Medical Doctor	Medical Doctor		WELLINGTON REGIONAL MEDICAL	USA		561.798.8500
11	Farrier	Farrier		TONY BUCCI	USA		401.487.7527
12	NF Delegate	NF Delegate (if applicable)					*

**A minimum of one VD must be appointed for every 400 horses. The FEI Veterinary Department reserves the right to request AVDs.** Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

## VI. INVITATIONS

### 1. GENERAL

Horses entered in one CSI star level/category may not enter another CSI star level/category at the same Show.

Horses may take part in national Competitions and international Competitions at the same Show only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s), horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

#### Invitations

For all Events at which the CSI Invitation Rules apply, a certain percentage of Athletes must be invited in descending order of the Longines Ranking, a certain percentage of Athletes will be home Athletes selected by the host NF and a certain percentage will be Athletes invited by the Organising Committee (OC); the percentages for each invitation group are established for each star level as follows:

Event Level	Athletes from the Longines Ranking	Athletes selected by the host NF	OC Invitations
CSI 5*	60%	20%	20%
CSI 4*	50%	25%	25%
CSI 3*	40%	30%	30%
CSI 2*	30%	30%	40%
CSI 2* Open, option with no Longines Ranking Competitions if the number of invited Athletes is restricted	0%	20%	80%
CSI 2* Open, option with no Longines Ranking Competitions if the number of invited Athletes is unrestricted	N/A, CSI Invitation Rules do not apply to CSI Events at which the number of Athletes invited is not restricted.		

**Athletes entered for CSI 2\* /CSI 3\* /CSI 4\* /CSI 5\* Events at which the number of Athletes is not restricted, automatically have the right to participate in the Event and will be automatically accepted in the Entry System.**

#### CSI 4\*

Maximum number of Athletes to be invited: Unlimited

Maximum number of Horses that may be entered: Unlimited

Maximum number of Horses per Athlete: 3

# FEI APPROVED SCHEDULE

## Wellington 30 November – 04 December 2022

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### FEI Wild Cards:

CSI5\*: 1

CSI4\*/CSI3\*/CSI2\*: 2

### Connected Events:

There are no connected Events in this show

### Section 1: Compulsory Invitations

Athletes can choose Events for which they wish to receive an information from the Monday eight weeks prior to the week of the Event until midnight GMT on the 4<sup>th</sup> Sunday prior to the Event.

### Section 2: Home Athletes selected by the host NF

Entries for home Athletes in this section must be made through the FEI Entry System between the Monday eight weeks prior to the week of the Event until midnight GMT on the 3<sup>rd</sup> Wednesday prior to the week of the Event.

### Section 3: OC Invitations

Entries in the OC Invitation Quota can be made in the FEI Entry System from the Monday eight weeks prior to the week of the Event up until the closing date for regular entries (the closing date for regular entries cannot be earlier than the 3<sup>rd</sup> Thursday prior to the week of the Event, and no later than four days prior to the Event) as indicated in the Schedule.

Events for which the Schedule states that overseas air transportation of Horses will be provided/organised by the OC are, for logistical reasons, authorised to establish the closing date for entries at the earliest on the 5<sup>th</sup> Sunday prior to the event.

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

## VII. ENTRIES

### IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 27th edition, effective 1 January 2022

#### **Deadlines for Entries:**

Definite Entries: **Wednesday November 23, 2022**

Last date for substitutions: **Wednesday November 30, 2022  
(ONE HOUR BEFORE HORSE INSPECTION)**

#### **Entry fee per horse (per category):**

**VAT excluded**

CSI 4*
HORSE 1 - \$4,150
HORSE 2 - \$2,070
HORSE 3 - \$ 700
MAXIMUM FEE FOR THREE HORSES = \$6,920

**VAT (in %) :** **N/A**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 27th edition, effective 1 January 2022, that is copied in Section XIV point 10.

#### **Compulsory fees per horse:**

- EADCMP Fee: Included in entry fee   
Not included in entry fee 
  - Lower Level Events (CIMs) CHF 18 per horse per event
  - Higher Level Events CHF 25 per horse per event(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event).  
Per horse
- Fee for health/customs-related documents for Horses, if applicable (only if requested) Per horse



**All aforementioned amounts are including VAT**

**Total maximum fee per horse:** N/A

**Compulsory fees per athlete:**

- NF fee if applicable N/A Per athlete
- NF medication control programme fee if applicable N/A Per athlete
- Fee for lorry parking if applicable N/A Per lorry/caravan
- Fee for electric hook-up for lorry N/A Per lorry/caravan

**All aforementioned amounts are including VAT**

**Total maximum fee per Athlete:** N/A

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. Please specify if price per bale or other quantity.

Hay: \$18 - \$45

Straw: \$14 - \$20

Shavings: \$7 - \$20

Other (please specify): NO FEED OR BEDDING IS AVAILABLE FROM OC -  
EXAMPLE OF LOCAL PRICES STATED ABOVE BUT NOT GUARANTEED

**All aforementioned amounts are including VAT**

VAT number of the organiser: N/A

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (please refer to Jumping Rules Art. 251.17) as a result of the late withdrawal or no-show.

**Amount charged: \$675**

HORSES NOT WITHDRAWN FROM ENTRY SYSTEM OR "SCRATCHED" IN THE SHOW OFFICE BY 4:00 PM SUNDAY THE WEEK PRIOR TO COMPETITION WILL BE SUBJECT TO "NO-SHOW" FEE AS STATED ABOVE.

**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

**As per Jumping Rules Annex VI: combined competitions are not permitted.**

*The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).*

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables – CSI 4*	Wednesday	November 30th	9:00 AM
<ul style="list-style-type: none"> <li>HORSES MUST ARRIVE ON Wednesday NOV 30th BETWEEN 9:00 AM – 11:00 AM FOR VETERINARY PRE-CHECK</li> <li>ALL HORSES MUST BE IN FEI SECURE STABLING BEFORE 12:00 PM ON Wednesday November 30th TO ENSURE VETERINARY PRE-CHECK PRIOR TO HORSE INSPECTION ON WEDNESDAY November 30<sup>th</sup></li> </ul>			
Horse Inspection All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to “force majeure”	Wednesday	November 30th	12:00 PM
• Horse Re-Inspection	Thursday	December 1	7:30 AM
• Opening times of exercise areas	Wednesday	November 30th	10:00 AM

Competitions CSI: CSI 4\*

• Declaration of Starters	ALL COMPETITION DECLARATIONS ARE DUE IN THE SHOW OFFICE BY 4:00 PM THE DAY PRIOR TO COMPETITION				
• 3011 – CSI 4* 1.40M	Thursday	December 1	Following 704	274.2.5	\$6,000
• 3012 – CSI 4* QUALIFIER	Thursday	December 1	FOLLOWING COMPETITION 3011	238.2.2	\$37,000
• 3013 – CSI 4* 1.45 Speed	Friday	December 2	FOLLOWING COMPETITION 705	238.2.1	\$37,000
• 3014 – CSI 4* Grand Prix	Saturday	December 3	7:00 PM	238.2.2	\$216,000
• 3010 – CSI 4* 1.50	Sunday	December 4	FOLLOWING COMPETITION 779	238.2.2	\$50,000
• Total Prize Money	\$346,000				
• Prizes in Kind	N/A				

**Overall Prize Money: \$346,000**

**Applicable government tax to be deducted from Prize Money (see also XIV.8):**

**30% FOR FOREIGN COMPETITORS ONLY**

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award –	(Prize description and value)
Best foreign athlete -	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

**PRIZE – CLASSIFICATION:**

## IX. COMPETITION DETAIL

**FIRST DAY : Thursday**

**DATE: 1/12/22**

**COMPETITION No:** 3011

**Time:** Following competition 704

Type of Competition: COMPETITION AGAINST THE CLOCK – TWO PHASE

Acc. to Article: 274.2.5

Competition description: CSI 4\*1.40M Thursday

Jump-off (if any)	0
Speed/Fixed time	375 M/MIN
Height of obstacles:	1.40M
Number of horses per athlete	2
Number of Starters:	All Invited
Total prize money:	\$6,000
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: EQUAL TO 12<sup>TH</sup>

**COMPETITION No:** 3012

**Time:** FOLLOWING COMPETITION 3011

### Counting for Longines Ranking Group D

Type of Competition: COMPETITION AGAINST THE CLOCK – WITH JUMP OFF

Acc. to Article: 238.2.2

Competition description: CSI 4\* QUALIFIER

- QUALIFYING COMPETITION FOR CSI 4\* GRAND PRIX COMPETITION 3014

Jump-off (if any)	1
Speed/Fixed time	375 M/MIN
Height of obstacles:	1.55M
Number of horses per athlete	1
Number of Starters:	All Invited
Total prize money:	\$37,000
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$100

\* \* \* \* \*

**FEI APPROVED SCHEDULE**  
**Wellington 30 November – 04 December 2022**

**SECOND DAY : FRIDAY**

**DATE: 2/12/22**

**COMPETITION No:** 3013

**Time:** FOLLOWING COMPETITION 707

**Counting for Longines Ranking Group D**

Type of Competition: COMPETITION AGAINST THE CLOCK – WITHOUT JUMP OFF

Acc. to Article: 238.2.1

Competition description: CSI 4\* 1.45M Speed

Jump-off (if any)	1	
Speed/Fixed time	375 M/MIN	
Height of obstacles:	1.45M	
Number of horses per athlete	2	
Number of Starters:	All Invited	
Total prize money:	\$37,000	
Chart to be used:	1 (25% to winner)	<input type="checkbox"/>
	2 (33% to winner)	<input checked="" type="checkbox"/>

\* \* \* \* \*

**THIRD DAY : SATURDAY**

**DATE: 3/12/22**

**COMPETITION No:** 3014

**Time:** 7:00 PM

**Counting for Longines Ranking Group A**

Type of Competition: COMPETITION AGAINST THE CLOCK – WITH JUMP OFF

Acc. to Article: 238.2.2 + JRs Annex VIII, Art. 4

Competition description: CSI 4\* GRAND PRIX

**Competition counting for CH-EU-S 2023 for Athletes and Horses to achieve the MERs, providing the course requirements are met (JRs Annex VIII, Art. 4).**

Jump-off (if any)	1	
Speed/Fixed time	375 M/MIN	
Height of obstacles:	1.60M	
Number of horses per athlete	1	
Number of Starters:	45	
Total prize money:	\$216,000	
Chart to be used:	1 (25% to winner)	<input type="checkbox"/>
	2 (33% to winner)	<input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: N/A

THE FOLLOWING ATHLETES ARE AUTOMATICALLY QUALIFIED FOR THE GRAND PRIX AT CSI EVENTS IF PRESENT:

- 261.4.2.1 – THE WINNER OF THAT EVENT'S GRAND PRIX THE PREVIOUS YEAR FOR CSI3\*/CSI4\*/CSI5\* ONLY
- 261.4.2.3 – THE INDIVIDUAL MEDAL WINNERS OF THE LAST OLYMPIC AND PAN-AMERICAN GAMES, THE LAST FEI WORLD AND FEI CONTINENTAL CHAMPIONSHIPS AND THE WINNER OF THE LAST FEI WORLD CUP FINAL
- THE REMAINING PLACES UP TO A MAXIMUM OF 45 ATHLETES (INCLUDING PRE-QUALIFIED) WILL QUALIFY BY THEIR PLACING IN COMPETITION 3012
- ALL ATHLETES QUALIFIED FOR THE GRAND PRIX, INCLUDING THOSE AUTOMATICALLY QUALIFIED, MUST COMPLETE WITH THEIR GRAND PRIX HORSE, THE INITIAL ROUND OF AT LEAST ONE FEI COMPETITION PRIOR TO THE GRAND PRIX.

- IF A QUALIFIED RIDER CHOOSES NOT TO PARTICIPATE IN THE GRAND PRIX FOR ANY REASON, THE NEXT PLACED RIDER WILL BE SUBSTITUTED UP UNTIL 8:30 AM THE DAY OF THE COMPETITION. AFTER 8:30 AM, A SCRATCHED RIDER WILL NOT BE REPLACED AND THE COMPETITION WILL COMMENCE WITH FEWER THAN 45 RIDERS.

**JRs Annex VIII, Art. 4**

*Courses of selected Nations Cup, Grand Prix and FEI World Cup™ Competitions must comply at least with the minimum dimensions and technical requirements outlined under the mandatory requirements below. (At Events where the Schedule indicates that the height of obstacles in a qualifying Competition, e.g. the Grand Prix at a CSI3\*, is 1.50 m, a special mention may be added to the Event Schedule that if the Competition is listed as a qualifying Competition for the Olympic Games, the World or Continental Championship, the compulsory two verticals at 1.60 m will be included in the course without it being considered to be a Competition conducted at a height of 1.60 m.)*

*The Course Designer must clearly identify on the course plan of the Competition the specific obstacles that must be included as per the mandatory requirements below, e.g. planks, wall, gate, narrow obstacle, etc.*

**Mandatory requirements:**

- *The first obstacle must be either a vertical minimum height 1.45 m or an oxer minimum height 1.40 m for the front pole and 1.45 m for the back pole;*
- *At least three of the following five obstacles must be included in the course:*
  - *One set of planks on flat cups or a vertical of poles with a plank on flat cups as the top element;*
  - *Triple bar minimum 1.80 m spread and 1.50 m height;*
  - *One wall or gate;*
  - *One narrow vertical or spread obstacle with frontal width between 2m50 to 3m00;*
- *Minimum one triple and one double combination (three doubles are not allowed);*
- *The triple combination must have at least one oxer minimum 1m50 height and 1m50 spread, and at least one one-stride distance either from A to B or from B to C;*
- *Approximately 50% of the efforts must be vertical obstacles and 50% must be spread obstacles (e.g. oxer, triple bar, Swedish oxer, narrow oxer etc.). Nevertheless, no more than 55% of the efforts may be vertical and no more than 60% of the efforts may be spread obstacles, including the water jump if there is one (NB: a water jump is compulsory in Nations Cup Competitions, refer to JRs Art. 264.3);*
- *Two verticals (other than the wall) must have a height of 1.60 m; \**
- *At least two spread obstacles with minimum height of 1.50 m and minimum spread of 1.60 m; \**
- *Two liverpool obstacles, one vertical and one spread. If the course includes a water jump, a minimum of one liverpool will be allowed;*
- *Bend or straight line of up to six strides between two single obstacles;*
- *Depth of cups: minimum 50% of cups must have a depth of 18mm, for special obstacle material cups may be shallower (refer to JRs Art. 208.6); depth of cups maximum 20mm;*
- *Minimum length of course 400 meters with a minimum speed of 375m/min;*
- *The course will include minimum 12 and maximum 14 obstacles which may vary in height between 1.40 m and 1.60 m;*
- *At least two of the following recommended criteria must be included in the course:*
  - *One line between two obstacles should be a forward line up to five strides;*
  - *One bend or straight line up to seven strides with minimum three obstacles;*
  - *Double combination in a bend or straight line with an obstacle before or after at maximum seven strides;*
  - *A related distance bend or straight line of up to eight strides leading to the triple combination or up to seven strides following the triple combination;*
  - *One of the combinations must have a related distance (maximum seven strides) with an obstacle (before or after the combination) in a straight line.*

*\* For Nations Cup Competitions at selected CSIO3\* and CSIO4\* Events, the above requirements relating to the compulsory two verticals of 1.60 m and two spread obstacles with a minimum height/spread of 1.50/1.60 m, take precedence over the requirement established in JRs. Art. 264.3.1 to have two verticals of 1.55 m for 4\* Nations Cups, respectively two verticals of 1.50 m for 3\* Nations Cups, and the requirement to have two spread obstacles with minimum height/spread of 1.45/1.55 m for 3\* Nations Cups.*

*The Foreign Judge is responsible for ensuring that the course is built to the required dimensions and must confirm to the FEI through the Foreign Judge Report whether or not the course requirements have been met and must upload/sent the course plan including all heights and dimensions following the Event.*

**FEI APPROVED SCHEDULE**  
**Wellington 30 November – 04 December 2022**

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\* \* \* \* \*

**FOURTH DAY : SUNDAY**

**DATE: 4/12/22**

**COMPETITION No:** 3010

**Time:** FOLLOWING COMPETITION 779

**Counting for Longines Ranking Group D**

Type of Competition: COMPETITION AGAINST THE CLOCK – TWO PHASE

Acc. to Article: 238.2.2

Competition description: CSI 4\* 1.50M

Jump-off (if any)	0
Speed/Fixed time	375 M/MIN
Height of obstacles:	1.50m
Number of horses per athlete	2
Number of Starters:	All Invited
Total prize money:	\$50,000
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$100

\* \* \* \* \*

## X. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation

Hotel:

Address:

Telephone:

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### Meals

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ .

Space for organiser to include details if necessary

### 2. GROOMS

#### Accommodation.

Requests for accommodation must be sent with entries.

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### Meals.

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ .

Space for organiser to include details if necessary

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1. DRAW

List of Draws, time, date and location:

- DRAW FOR ALL CLASSES EXCEPT GRAND PRIX BY ROTATION

### 2. COMPETITION ARENA(S)

Dimensions: 350 Feet x 250 Feet

Type of Footing: SAND / FIBER MIX

### 3. PRACTICE ARENA(S)

Dimensions: 170 Feet x 160 Feet

Type of Footing: SAND / FIBER MIX

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### 4. STABLES

Size of boxes 3 m x 4 m (minimum 3m x 3m+20% 3m x 4m)

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### 5. SAFETY CUPS

Name of Manufacturer: RIEL

### 6. TIMING DEVICE

Name of Manufacturer: TAG HEUER

Model: PTB606

FEI Report number: 22010001A

### 7. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of the company: SHOWGROUNDS LLC

FEI Certified Service Provider ID number: GV12A707KSCI

Contact person at Event

Name: DAVID BURTON

FEI ID number: 10179550

Contact email: DAVIDBURTON4@ME.COM

**Please fill in Annex XV – FEI Entry System for the Timing Provider**



The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

**8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your event?

No

**9. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3.

All Prize Giving Ceremonies must strictly follow the [Covid-19 guidelines for Prize giving protocols and media activities](#).

**10. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**11. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

Name of your ticketing provider:

Web address to buy ticket:

**12. BETTING**

Betting will be authorised by the Organiser: Yes  No

**13. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1  
Partner: 0 (PLEASE NOTE WE DO NOT GIVE PARTNER ACCREDITATION TO STABLES)  
Groom: 1  
Trainer: 1 (MUST BE TRAINER OF RECORD WHO SIGNS ENTRY BLANK)  
Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: THE DUTTA CORPORATION  
Address: 104 TITICUS RD., NORTH SALEM, NY 10560  
Telephone: 914.276.3880  
Fax: 914.276.3883  
Email: TIMDUTTA@TIMDUTTA.COM  
Opening hours:

Space for organiser to include details if necessary

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations:  
Quarantine period:  
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Space for organiser to include details if necessary

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

Space for organiser to include details if necessary

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX and Annex IX:  
For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:  
Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

**6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI General Regulations, Art. 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse’s Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in	Must have been vaccinated within 6 months +21 days before arriving at the Event

	the 6 months +21 days of the booster previous vaccination	Must not compete in the 7 days after receiving a vaccination
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All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must enter equine health information in the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1048-1053 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

### **8.1. SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

### XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

### XIV. ADDITIONAL INFORMATION

#### 1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/system/files/FEI%20Policy%20for%20Enhanced%20Competition%20Safety%20during%20the%20Covid-19%20Pandemic%20-%20Effective%201%20July%202020%20-%20Updated%2012%20October%202020.pdf>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

#### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal

representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event (“RELEASEES”), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation’s insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation’s insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **2.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner’s risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

### **2.2. ATHLETES AND OWNERS**

#### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2. Additional Liability Information**

Space for organiser to include reference to National Laws when necessary

### **2.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Equestrian Show Holdings, LLC, Equestrian Sport Productions, LLC and Wellington Equestrian Partners, their officials, sponsors and employees will not be responsible for any accident or loss which may occur to any exhibitor, spectator, guest, rider, groom, attendant or other employee, animal or equipment at any of the competition. "All owners and competitors are personally responsible for damages to third persons caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date." Florida Senate Bill 1658 Equine Zero Liability Statute: Warning – Under Florida Law an equine activity sponsor or equine professional is not liable for an injury to, or the death of, a participant in equine activities resulting from the inherent risk of equine activities.

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **4. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **5. STEWARDING**

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.



- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **6. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **7. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **8. ADDITIONAL INFORMATION FROM THE OC**

PHYSICAL BACK NUMBERS ASSIGNED BY SHOW OFFICE MUST BE USED FOR COMPETITION

RIDERS MAY NOT COMPETE WITH SMALL NUMBER HOLDERS

# FEI APPROVED SCHEDULE

## Wellington 30 November – 04 December 2022

### Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes (Refer to JRs 255)	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max. 1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSIO(-W)3*-5*/CSI-W3*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO-W1*-2*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO1*-2*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.*
<b>CSI-W2*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI-W1*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI3*-5*</b> Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix and other Competitions Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year for all CSIU-25 comp. As of 14 <sup>th</sup> year if height max. 1.40m (to end 25 <sup>th</sup> year)	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b>	As of 14 <sup>th</sup> year for all CSIAm comp. As of 12 <sup>th</sup> year until end of 13 <sup>th</sup> year if competition height is max. 1.30m	Min. 6 y.o.
<b>CSIYH</b>	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

\*Art. 254.1.1: Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2\* Events must be at least 6 years old; Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3\* Events or higher must be at least 7 years old.

## 9. PRIZE MONEY DISTRIBUTION

**Prize Money Distribution Chart 1:** Prize money distribution with **25%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last*		First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	25	10'000	25	10'000	25	13'300	25	16'600
2		20	8000	20	8000	20	10'640	20	13'280
3		15	6000	15	6000	15	7980	15	9960
4		10	4000	10	4000	9	4788	8	5312
5		7	2800	7	2800	6.5	3458	6	3984
6		5.5	2200	5.5	2200	5	2660	4.5	2988
7		4	1600	4	1600	3.5	1862	3	1992
8		3	1200	3	1200	2.5	1330	2.5	1660
9		3	1200	3	1200	2.5	1330	2.5	1660
10		2.5	1000	2.5	1000	2	1064	2	1328
11		2.5	1000	2.5	1000	2	1064	2	1328
12		n/a	2.5	1000	2.5	1000	2	1064	2
Total	40'000	100%	40'000	100%	40'000				
13				Extra prizes for 13 <sup>th</sup> to last place*		1.5	798	1.5	996
14						1.5	798	1.5	996
15						1	532	1	664
16						1	532	1	664
Total						100%	53'200		
17						Extra prizes for 17 <sup>th</sup> to last place*		1	664
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
								Extra prizes for 21 <sup>st</sup> to last place*	
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.									

**Prize Money Distribution Chart 2:** Prize money distribution with **33%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last*		First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	33	13'200	33	13'200	33	17'556	33	21'912
2		20	8000	20	8000	19.5	10'374	19.5	12'948
3		15	6000	15	6000	14.5	7714	14.5	9628
4		10	4000	10	4000	9.5	5054	8.5	5644
5		6	2400	6	2400	5.5	2926	5	3320
6		4.5	1800	4.5	1800	4	2128	3.5	2324
7		3	1200	3	1200	2.5	1330	2.5	1660
8		2.5	1000	2.5	1000	2	1064	2	1328
9		2	800	2	800	2	1064	2	1328
10		2	800	2	800	2	1064	2	1328
11		1	400	1	400	1	532	1	664
12		n/a	1	400	1	400	1	532	1
Total	40'000	100%	40'000	100%	40'000				
13				Extra prizes for 13 <sup>th</sup> to last place*		1	532	1	664
14						1	532	1	664
15						1	532	1	664
16						0.5	266	0.5	332
Total						100%	53'200		
17						Extra prizes for 17 <sup>th</sup> to last place*		0.5	332
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
								Extra prizes for 21 <sup>st</sup> to last place*	
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.									

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Prize Money Won by Foreign Competitors: Be advised that the U.S. Internal Revenue Service requires sporting events to withhold 30% of prize money won in the United States. Foreign competitors may request a Treaty exemption. Foreign competitors requesting a treaty exemption need to have an Individual Taxpayer Identification Number (ITIN), and will be required to complete either a form W-8BEN or W-8BENE or W-8ECI Certificate of Foreign Status form indicating the Article number of the treaty exemption. If you do not provide us with a properly completed W-8 listing your ITIN, we are required to withhold 30% of your prize money and remit it to the IRS. Forms will be available at the show office or at [www.irs.gov](http://www.irs.gov) we strongly advise competitors to consult their tax advisor in advance of the event.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**10. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must split the Competition into the number of groups required to ensure that there are no more than 100 starters in any group, and provide the same amount of prize money as indicated for the original Competition for each group. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into the number of groups required before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into the number of groups required to ensure that there are no more than 100 starters in any group, and the classification

established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the groups, e.g. results for Competition 1a and for Competition 1b (and for Competition 1c if the original Competition was split into three groups, etc).*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters that determines whether the Competition must be split.

As all FEI World Cup™ Competitions have the status of a Grand Prix, the minimum prize money requirements for the Grand Prix are applicable to the FEI World Cup™ Competition. For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ Competition, the minimum prize money requirements for the Grand Prix apply only to the FEI World Cup™ Competition; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition.

## **11. GLOSSARY**

### **\*Glossary FEI Jumping Rules:**

#### **Fees:**

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
  - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)
  - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)

- Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## XV. ANNEXES

### 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10118533  
**Name\*:** PRITCHARD  
**First Name\*:** ANGELA  
**E-Mail\*:** APEQUUS@GMAIL.COM  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10093533  
**Name\*:** GLOSSON  
**First Name\*:** JENNIFER  
**E-Mail\*:** JENN.GLOSSON@EQUESTRIANSPORT.COM  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10179550  
**Name\*:** Burton  
**First Name\*:** David  
**E-Mail\*:** Davidburton4@mac.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** all

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**