

ESP Officials COVID-19 Responsibilities 10.25.21

Announcers

-Please read through all of the supplied literature and protocols established by ESP for the COVID-19 action plan.

- All persons entering competition grounds are required to self-monitor their temperature once daily prior to entering the competition grounds. Anyone with a temperature of 100.4° F (38° C) or higher may not enter the facility. As of 10.25.21 ESP will discontinue continue temperature checks.
- *Credentials will no longer be a requirement for entry to the facility. Due to the COVID-19 Delta Variant, ESP reserves the right to return to credential requirements in order to regulate spectator numbers if crowds exceed our expectations. So please keep your previous credentials available.*
- **-Facial masks still required for everyone indoors. This includes the show office and bathrooms.**
- **-Please keep a mask with you at all times in case you need it at any time while on the grounds.**
- -To keep office occupancy low, please continue to report directly to your booth. All materials (Radios, Clip Boards, Microphones,etc.) will be delivered to your area. **Please make sure the clip board and radios make it back to a show office after your ring is complete.**
- -Please give barn updates as frequently as possible.
- -Please work out a system early with your ingate to make sure the scheduler is giving accurate information.
- -If anytime you need additional items or supplies, feel unsafe, notice a violation or a hole in the system, have general comments or suggestions on how to make things safer or better, PLEASE let me know. Nothing is perfect and we will all learn from the feedback and experience.

All announcers upon request will be supplied with:

Any of the following can be provided to you upon request: KN95 masks, 3 ply disposable masks, disposable gloves and hand sanitizer.

Please let David know if you need any PPE supplies and we will get these to you right away. We have ample supply of these items and it is never a problem for ESP to supply on request.

Ingates

- All persons entering competition grounds are required to self-monitor their temperature once daily prior to entering the competition grounds. Anyone with a temperature of 100.4° F (38° C) or higher may not enter the facility. As of 10.25.21 ESP will discontinue continue temperature checks.
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- **-Please keep a mask with you at all times in case you need it at any time while on the grounds.**
- -To keep office occupancy low, please continue to report directly to your booth. All materials (Radios, Clip Boards, Microphones,etc.) will be delivered to your area. **Please make sure the clip board and radios make it back to a show office after your ring is complete.**
- **-For your own safety please continue to keep people out of your booths** and at least 6 feet away at all times.
- -Each morning you should set up your computer and reader display, and that the water cups are stocked.
- -Accurate information must be given the night before on the SGL system. This is a huge part of your responsibility so make sure the information is accurate before 8pm each night prior. Exhibitors should have information displayed that gives them timing for **when** to walk to the ring, **when** to get on their horse, **when** to compete, and **when** to leave. We are still promoting "Show and go."
- **-Orders of go** will be established for **all classes** and accurate times to start classes. **If you feel that some classes are better to remain as check in, please discuss this with David before skipping posted orders.** Please plan out your drags each night.
- -Please give barn updates as frequently as possible.
- -Please work out a system early with your announcer to make sure the scheduler is giving accurate information.
- -The scheduler must be displayed on your reader at all times.
- -If anytime you need additional items or supplies, feel unsafe, notice a violation or a hole in the system, have general comments or suggestions on how to make things safer or better, PLEASE let management know. Nothing is perfect and we all continue to learn from the feedback and experience.

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Course Designers

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- **-Please keep a mask with you at all times in case you need it at any time while on the grounds.**
- **-Courses will still be posted online by 5pm. The pdf. versions need to be sent to Hannah Stephens @ hstephens@equestriansport.com before 5pm the day before. These will be uploaded to the pbiec.coth.com site and posted under competitor/ show forms. Please label them clearly by date and ring.**
- Please supply the crew with extra hard copies so they don't have to share.
- Please design courses that minimize the walks as much as possible.
- If anytime you need additional items or supplies, feel unsafe, notice a violation or a hole in the system, have general comments or suggestions on how to make things safer or better, PLEASE let management know. Nothing is perfect and we all learn from the feedback and experience.

All CD's upon request will be supplied with:

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Judges

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- **-Facial masks still required for everyone indoors. This includes the show office and bathrooms.**
- **-Please keep a mask with you at all times in case you need it at any time while on the grounds.**
- Our state and local authorities do not currently require social distancing. ESP still recommends that officials wear a mask if they are sharing a work space within 6 feet of another official. ESP will supply any official with masks upon request.
- You will report directly to your booth. All materials (Radios, Clip Boards, etc.) will be delivered to your booth and picked up each day. Car- Booth-Car.
- Please be prepared for multiple cards to be opened at the same time to help with moving the show along.
- Please fill out your paperwork the first day and send back to office. (W9 forms and expense sheet)
- Hunter Judges- Please remember no jogs. We need you to immediately let the announcer and ingate know if you need to see them trot again before they leave the ring.
- Hunter/ Equitation Judges- Numerical numbering should be used for all scoring.
- Hunter/ Equitation Judges- Please ask the announcer to space under saddle line ups or anything else that is appropriate.
- Hunter/ Equitation Judges- No deductions or credits should be issued for choices on braiding, facial coverings or air vests.
- If anytime you need additional items or supplies, feel unsafe, notice a violation or a hole in the system, have general comments or suggestions on how to make things safer or better, PLEASE let me know. Nothing is perfect and we will all learn from the feedback and experience.

All Judges upon request will be supplied with:

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Stewards, Schooling Supervisors

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- **-Facial masks still required for everyone indoors. This includes the show office and bathrooms.**
- **-Please keep a mask with you at all times in case you need it at any time while on the grounds.**
- Our state and local authorities do not currently require social distancing. ESP still recommends that officials wear a mask if they are sharing a work space within 6 feet of another official. ESP will supply any official with masks upon request.
- -Most of you have your own radios. For those who don't please make arrangements to have one assigned to you with a charger for the whole week.
- -If anytime you need additional items or supplies, feel unsafe, notice a violation or a hole in the system, have general comments or suggestions on how to make things safer or better, PLEASE let me know. Nothing is perfect and we will all learn from the feedback and experience.

Upon request, All stewards and Schooling Supervisors upon request will be supplied with:

Any of the following can be provided to you upon request: KN95 masks, 3 ply disposable masks, disposable gloves and hand sanitizer.

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Jump Crew

-Please read through all of the supplied literature and protocols established by ESP for the COVID-19 action plan.

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- **-Please keep a mask with you at all times in case you need it at any time while on the grounds.**
- Our state and local authorities do not currently require social distancing. ESP still recommends that officials wear a mask if they are sharing a work space within 6 feet of another official. ESP will supply any official with masks upon request.
- -An ESP jump crew shirt should be worn at all times on the property.
- -Be professional. Be on time. Act responsibly. Think and plan ahead.
- -Please buy a pair of work gloves .They make inexpensive versions that still allow for touch screen capabilities. Bring your spread tape.
- -Your primary responsibility during the event is to keep the course and the ring in the same condition from the first competitor to the last competitor in each class. Includes but not limited to: resetting any portions of a disturbed jump, rolling bows and wiping excess dirt. Rake on a regular basis.
- -The entire ring and its surroundings are your responsibility. This includes judges booths and loose trash.
- -Manure should be picked up regularly and always before drags.
- -Take broken jumps to the shop before leaving every day.
- -Return your assigned radio to the charger every day.
- -If anytime you need additional items or supplies, feel unsafe, notice a violation or a hole in the system, have general comments or suggestions on how to make things safer or better, PLEASE let me know. Nothing is perfect and we will all learn from the feedback and experience.
- -Uniform Khaki pants are required.

All jump crew upon request will be supplied with:

-An ESP jump crew shirt with printed social distancing requirements (issued) should be worn at all times on the property.

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